

# Assistant Site Manager (m/f/x)

Braunschweig - Germany



We are currently looking for an assistant site manager (m/f/x) in Braunschweig for the construction management of our project "Städtisches Klinikum Braunschweig", either full- or part-time for long term employment with immediate effect.

## You can expect the following

- Coordination of meetings between clients, contractors and engineering offices
- Supporting the site management through all project phases
- Input of daily construction reports, protocols and correspondence into the project management system
- Administration of notice of defects and registration of concerns
- Auditing and supplementary auditing
- Open and collegial atmosphere in an international team

## You bring along

- Relevant practical experience in the construction industry would be of advantage
- Committed and self-reliant working methods
- Firm command of MS Office
- Excellent command of German

## We offer

- Great project variety, a wide range of project typologies and a large design scope
- Personal development perspectives: language courses, advanced training and education
- Attractive salary and up to 30 days holiday p.a.
- International and interdisciplinary working environment

## Your contact at HENN

Melanie Hefter, T +49 89 523 57-824

We're eager to get to know you! Please submit your application via our recruitment portal.